



# Litigation Support Fee Schedule

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Reproduction Services		
Black & White Documents	Unit	Price -
A – Auto Feed 3000 CPH	Page	\$0.05
B – Light Litigation 1800	Page	\$0.09
C – Medium Litigation 1000 CPH	Page	\$0.10
D – Heavy Litigation 500 CPH	Page	\$0.13
E – Glass Work 300 CPH	Page	\$0.16
F – Heavy Glass Work 180 CPH	Page	\$0.22
11" x 17"	Page	\$0.37
24X36 Oversize	S.F.	\$ .90
Color Documents	Unit	Price -
Color	Page	\$.79
11" x 17"	Page	\$1.85
24X36 Oversize	SF.	\$6.00
Related Services	Unit	Price -
Technician Time (Hand Time)	Hour	\$29.50
Manual Bates Labeling	Page	\$0.06
Standard Tabs	Tab	\$0.25
Custom Tabs	Tab	\$0.31
Binding: GBC / Velo / Acco	Bind	\$1.99
Binders: 1" – 5"	Binder	\$5.30
Audio/Video Duplication	Tape	\$10.50

Imaging (Scanning) Services		
Black & White Documents	Unit	Price -
A – Auto Feed 3000 CPH	Page	\$0.05
B – Light Litigation 1800	Page	\$0.09
C – Medium Litigation 1000 CPH	Page	\$0.10
D – Heavy Litigation 500 CPH	Page	\$0.13
E – Glass Work 300 CPH	Page	\$0.16
F – Heavy Glass Work 180 CPH	Page	\$0.22
11" x 17"	Page	\$0.37
24X37 Oversize	S.F.	\$.40
Color Documents	Unit	Price -
Color	Page	\$0.49
11" x 17"	Page	\$1.85
24X36 Oversize	Sq. Ft.	\$3.50
Related Services	Unit	Price -
Standard Load Files*	File	FREE - \$25
Optical Character Recognition (OCR)	Page	\$0.04
Electronic Bates Stamping (EBS)	Page	\$0.02
Custom Naming: Up to 25 Characters	Doc	\$0.50
Custom Naming: 25+ Characters	Doc	\$0.95
Blowbacks: TIFF/PDF to Paper	Page	\$.05-\$1.13
File Conversion*	Page	\$0.03

**Onsite Services**

Quick & Confidential provides clients onsite document scanning and reproduction services. Given the unique nature of onsite services, each project is quoted individually. Basic charges include employee cost, machine rental, and cost per image.

Courier / Messenger Services	
Courier Services	Starting at \$15.00
Court Filings	Starting at \$25.00
Services of Process	Starting at \$64.00

\*Standard Load Files – Standard load files (e.g., LFP, DII, OPT, OLL, DAT, etc.) are included; however Quick & Confidential reserves the right to charge hourly tech time if custom fields and/or formats are required.

\*Blowbacks: Native to Paper – Quick & Confidential reserves the right to require client to process the data if the volume is such that it is unreasonable to manual print the native documents.